

PTO Accruals

End Date: 2017-01-03

<u>Name</u>	<u>PTO Code</u>	<u>Carryover</u> <u>date</u>	<u>Accrual rule</u>	<u>Accrued Hours</u>	<u>Used</u> <u>Hours</u>	<u>Carryover</u> <u>hours</u>	<u>Balance</u>
Admin	Holiday	2016-04-01	0 hrs worked @ 1 /hr	0	0	10	10
Admin	Personal	2016-06-01	0 hrs worked @ 1 /hr	0	0	10	10
Admin	Other	2016-12-01	0 hrs worked @ 1 /hr	0	24	0	-24